

# Humentum Top Tips: Compliance & Risk

## IT'S YOUR CULTURE OF COMPLIANCE THAT MATTERS



You will be audited as to whether staff are compliant with your own organizational policies and procedures. So ensure these are up-to-date with best practice and that staff are trained.

## ALWAYS DOUBLE-CHECK YOU CAN COMPLY WITH THE WHOLE AWARD BEFORE SIGNING



Then have someone else check again! Make sure you have trained staff that know what to look for in awards and how these relate to your own policies, procedures, and real practice. Then share your award documents with the entire implementation team!

## EVERYONE IS ON A NEED-TO-KNOW BASIS WHEN IT COMES TO DISALLOWABLE COSTS



Avoiding disallowable costs can't be done by a central team after the costs have already been incurred. Ensure all staff involved in a program know how to avoid disallowables - not just the finance folks.

## KEEP REFRESHING AND CHALLENGING YOUR APPROACH TO RISK



Everyone gets less sensitive to risk overtime - so create checkpoints and use independent reviews to challenge whether you have identified all the risks and have managed and mitigated them in the most effective way possible.

## NEVER SURPRISE FUNDERS



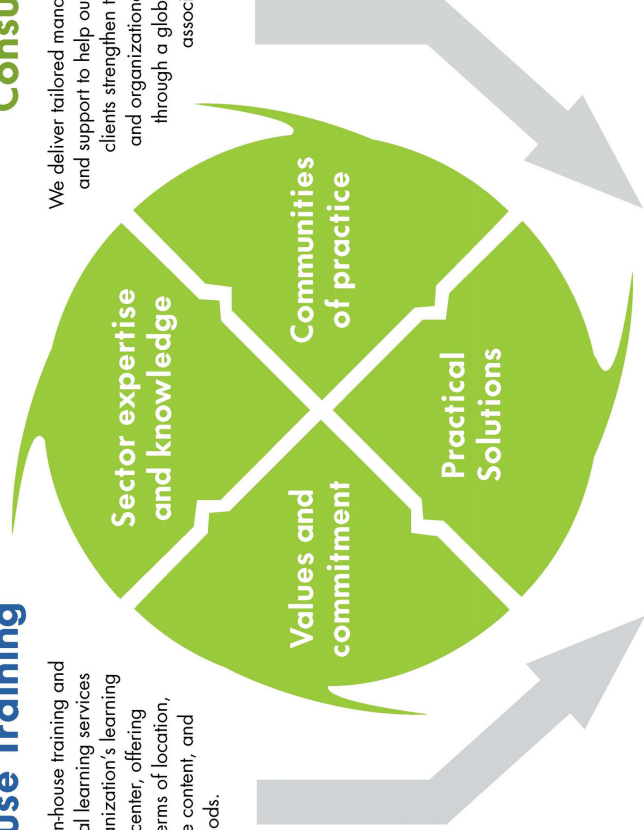
Over-communicate at all times especially on alleged cases of fraud or misconduct. The biggest risks to your reputation are not compliance breaches or project failures - but how you handle and communicate about them.

## In-house Training

Our flexible in-house training and organizational learning services put your organization's learning needs at the center, offering flexibility in terms of location, timing, course content, and delivery methods.

## Consultancy

We deliver tailored management advice and support to help our members and clients strengthen their operations and organizational performance through a global team of 40+ associate consultants



## Capacity Development Programs

Our proven approach uses local teams to combine our training and consultancy expertise to cultivate organizational effectiveness and resilience for your partners.